

## **Manchester City Council Report for Information**

**Report to:** Resources and Governance Scrutiny Committee – 7 February 2023

**Subject:** Overview Report

**Report of:** Governance and Scrutiny Support Unit

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### **Summary**

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for Information

### **Recommendation**

The Committee is invited to discuss and note the information provided and agree the work programme.

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**Wards Affected:** All

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### **Contact Officer:**

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Position: Governance and Scrutiny Team Leader  
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### **Background documents (available for public inspection):**

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

**1. Monitoring Previous Recommendations**

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

<b>Date</b>	<b>Item</b>	<b>Recommendation</b>	<b>Action</b>	<b>Contact Officer</b>
<b>There are no outstanding recommendations</b>				

## 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **30 January 2023**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Officer Contact
<b>Corporate Core</b>					
<b>Manchester City Centre Triangle (2021/01/14A)</b>  The approval of capital expenditure for the construction of a scheme to connect travel hubs in the	City Treasurer (Deputy Chief Executive)	Not before 31st Aug 2022		Checkpoint 4 Business Case	Steve Robinson, Director of Operations (Highways) steve.robinson@manchester.gov.uk

city centre					
<p><b>Contract for Provision of ICT and Digital resources to Manchester City Council (2022/01/31A)</b></p> <p>The appointment ICT and Digital resources to Manchester City Council.</p>	City Treasurer (Deputy Chief Executive)	Not before 28th Feb 2022		Report & Recommendation	Joanna Thorne joanna.thorne@manchester.gov.uk
<p><b>Write off of EoN Reality loan (2022/03/01B)</b></p> <p>Under the delegation agreed at February 2022's Executive, write off of existing £1.1m loan to EoN Reality Ltd and outstanding interest, following confirmation that the company has been liquidated.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2022		Companies House – liquidation progress report	Tim Seagrave T.Seagrave@manchester.gov.uk
<p><b>Framework Agreement for Senior Permanent and Interim Executive Search (2022/06/09A)</b></p> <p>The appointment of Agencies to deliver Permanent and Interim Senior Recruitment Services.</p>	City Treasurer (Deputy Chief Executive)	Not before 9th Jul 2022		Report & Recommendation	Mike Worsley mike.worsley@manchester.gov.uk

<p><b>Framework Agreement for the Provision of Commercial Office Furniture and Furniture Services (2022/08/04A)</b></p> <p>The appointment of Provider to deliver Commercial Office Furniture and Furniture Services.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 4th Sep 2022</p>		<p>Report and recommendations</p>	<p>Mike Worsley mike.worsley@manchester.gov.uk</p>
<p><b>Award of Electricity Supply contracts from existing Framework Agreements (2022/08/22A)</b></p> <p>To award a contract for the supply of Electricity from the Council's existing HH (large sites) and NHH (smaller sites) frameworks via direct award to the incumbent suppliers.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Before 30 Sep 2022</p>		<p>Award Report</p>	<p>Walter Dooley w.dooley@manchester.gov.uk, Peter Schofield peter.schofielod@manchester.gov.uk</p>
<p><b>Framework Agreement for the Provision of Specialist and Hard to Fill Agency Roles (2022/08/26B)</b></p> <p>The appointment of Agencies to provide Specialist and Hard to Fill Agency Roles</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 26th Sep 2022</p>		<p>Report and recommendations</p>	<p>Mike Worsley mike.worsley@manchester.gov.uk</p>

<p><b>Framework for the provision of GM Online Library Service (2022/10/27B)</b></p> <p>The appointment of Provider(s) for GM Online Library Service</p>	Strategic Director (Neighbourhoods)	Not before 27th Nov 2022		Report & Recommendation	
<p><b>Adoption of Manchester Anti-Poverty Strategy (2022/11/08A)</b></p> <p>To adopt the new Anti-Poverty Strategy for Manchester</p>	Executive	18 Jan 2023		Draft Anti-Poverty Strategy plus accompanying report and any annexes	Peter Norris p.norris@manchester.gov.uk
<p><b>Council Tax 2022/23 Balance (2022/11/11B)</b></p> <p>To agree the estimated council tax surplus or deficit for 2022/23</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Jan 2023		Council Tax Balance report	Neil Doherty neil.doherty1@manchester.gov.uk
<p><b>Business Rates 2022/23 balance (2022/11/11C)</b></p> <p>To agree the estimated business rates surplus or deficit for 2022/23</p>	City Treasurer (Deputy Chief Executive)	Not before 3rd Jan 2023		Business Rates Balance report	Neil Doherty neil.doherty1@manchester.gov.uk
<p><b>Council Tax Base 2023/24 (2022/11/11D)</b></p>	City Treasurer (Deputy Chief	Not before 3rd Jan 2023		Council Tax Base report	Neil Doherty neil.doherty1@manchester.gov.

To set the 2023/24 Council Tax Base	Executive)				uk
<b>Business Rates Base 2023/24 (2022/11/11E)</b>  To set the 2023/24 Business Rates Base	City Treasurer (Deputy Chief Executive)	Not before 3rd Jan 2023		Business Rates Base report	Neil Doherty neil.doherty1@manchester.gov.uk
<b>TC1135 - Provision and supply of a System to Enforce Moving Traffic Offences, including maintenance (2022/11/23B)</b>  The appointment of Provider for supply of a System to Enforce Moving Traffic Offences, including maintenance.	City Treasurer (Deputy Chief Executive)	Not before 23rd Dec 2022		Report & Recommendation	
<b>Electricity contract for street lighting (2022/12/02A)</b>  To enter into a new electricity contract for the supply of electricity for street lighting.	City Treasurer (Deputy Chief Executive)	Not before 2nd Jan 2023		Report and recommendation	Peter Schofield peter.schofielod@manchester.gov.uk
<b>Adopting new powers to increase the Council Tax</b>	Executive	15 Feb 2023		Report to Executive	Charles Metcalfe c.metcalfe@manchester.gov.uk

<p><b>on some empty properties (2023/01/09A)</b></p> <p>To consider whether or not to charge double Council Tax on empty furnished properties (including second homes) and empty, unfurnished properties that have been empty for between 1 and 2 years from 1 April 2024 onwards.</p>					
<b>Development and Growth</b>					
<p><b>Strategic land and buildings acquisition 2019/06/03C</b></p> <p>The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Dec 2022</p>		<p>Checkpoint 4 Business Case &amp; Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Disposal of site of former Chorlton Leisure Centre for residential development (21/05/13A)</b></p> <p>Approval to the terms for the leasehold disposal of</p>	<p>Strategic Director - (Growth and Development)</p>	<p>Not before 13th Jun 2021</p>		<p>Report to the Strategic Director of Growth and Development</p>	<p>Mike Robertson m.robertson@manchester.gov.uk</p>



the site of the former Chorlton Leisure Centre for residential development.					
<p><b>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease (2021/07/16A)</b></p> <p>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease.</p>	Strategic Director - (Growth and Development)	Not before 16th Aug 2021		Report and recommendations	Mike Robertson m.robertson@manchester.gov.uk
<p><b>Strategic approach to developments of social homes via a city-wide New Build Local Lettings Policy (LLP) (2021/08/10A)</b></p> <p>Executive adopts the New Build LLP for immediate implementation.</p>	Executive	16 Nov 2022		Report and recommendations	Martin Oldfield m.oldfield@manchester.gov.uk
<p><b>Land at Downley Drive, New Islington/Ancoats (2022/02/18B)</b></p> <p>Land disposal by way of lease for residential development at Downley</p>	Strategic Director - (Growth and Development)	Not before 18th Mar 2022		Report and recommendations	

Drive, New Islington/Ancoats.					
<p><b>Disposal of the former Gala Bingo, Rowlandsway, Manchester, M22 5RS (2022/05/19A)</b></p> <p>Approval to the terms for the leasehold disposal of the former Gala Bingo, Rowlandsway, Manchester, M22 5RS.</p>	Strategic Director - (Growth and Development)	Not before 19th Jun 2022		Report to the Strategic Director of Growth and Development	Joe Martin, Development Surveyor joe.martin@manchester.gov.uk
<p><b>This City - new scheme development (2022/06/17B)</b></p> <p>To give capital expenditure approval to build a mixed development of market and accessible rent properties, initially through the Council before transferring to a Council-owned company during the build.</p>	City Treasurer (Deputy Chief Executive)	Not before 17th Jul 2022		Report and recommendation	Alan Caddick, Interim Director of Housing and Residential Growth Alan.Caddick@manchester.gov.uk
<p><b>Housing Affordability Fund Budget (2022/06/28B)</b></p> <p>The approval of capital expenditure for affordable</p>	City Treasurer (Deputy Chief Executive)	Not before 28th Jul 2022		Checkpoint 4 Business Case	Yvette Ryle, Project Manager Yvette.ryle@manchester.gov.uk

housing via a dedicated HAF budget.					
<p><b>Large Scale Renewable Energy Project (2022/07/13B)</b></p> <p>To purchase a large scale solar farm, associated storage and maintenance arrangements.</p>	Executive	18 Jan 2023		Executive Report	Leader
<p><b>Lower Campfield and Upper Campfield - granting of new ground leases (2022/09/07A)</b></p> <p>Approval to the granting of new ground leases to allow the repair and refurbishment of both buildings by the lessee.</p>	Chief Executive	Not before 6th Oct 2022		Report to the Chief Executive and Strategic Director of Growth and Development	David Norbury david.norbury@manchester.gov.uk
<p><b>This City: Contractor and Design Team Fees (2022/08/10A)</b></p> <p>To approve capital expenditure for the delivery of This City: Norther Quarter (Postal Street) in order to appoint a contractor under a Pre-Construction Services</p>	City Treasurer (Deputy Chief Executive)	Not before 10th Sep 2022		Checkpoint 4 Business Case	Sarah Narici sarah.narici@manchester.gov.uk

<p>Agreement to progress work on a mixed development of market and Manchester Living Rent properties until planning permission has been granted.</p>					
<p><b>Electric Vehicle Charging Strategy (2022/09/12A)</b></p> <p>The approval of the Draft Strategy and agreement to its publication.</p>	Executive	14 Dec 2022		Report and recommendations	Phil Havenhand, Interim Head of Infrastructure & Environment Phil.Havenhand@manchester.gov.uk
<p><b>Land Assembly - Back of Ancoats (2022/10/13A)</b></p> <p>To approve the acquisition of a strategic asset at the Back of Ancoats.</p>	Strategic Director - (Growth and Development)	Not before 30th Nov 2022		Briefing Note	
<p><b>Land at Kelbrook Road (2022/11/14A)</b></p> <p>Approval to dispose of land at Kelbrook Road for development</p>	Strategic Director - (Growth and Development)	4 Jan 2023		Report to the Strategic Director – Growth & Development	Thomas Pyatt, Development Surveyor Tel: 0161 234 5469 thomas.pyatt@manchester.gov.uk
<p><b>Manchester Active Travel Strategy and Investment Plan (2022/11/21A)</b></p> <p>To adopt the Manchester</p>	Executive	18 Jan 2023		Report to Executive - Manchester Active Travel Strategy and Investment	Rob Scott robert.scott@manchester.gov.uk

Active Travel Strategy and Investment Plan				Plan	
<p><b>Back of Ancoats: Delivery of Mobility Hub (2022/11/23A)</b></p> <p>To approve capital expenditure to fund construction inflation cost pressures and amendments to design.</p>	City Treasurer (Deputy Chief Executive)	Not before 23rd Dec 2022		Checkpoint 4 Business Case	
<p><b>Public Sector Decarbonisation Scheme Phase 3 (2022/11/28A)</b></p> <p>Approval of capital expenditure for cost increases to the Public Sector Decarbonisation Scheme (PSDS) following RIBA2 designs identifying scope changes required, additional fees and inflationary pressures. These works are to improve energy efficiency and introduce heat decarbonisation measures across the estate.</p>	City Treasurer (Deputy Chief Executive)	Not before 28th Dec 2022		Revised Checkpoint 4	Richard Munns r.munns@manchester.gov.uk
<p><b>Gorton District Centre Masterplan (2022/12/12A)</b></p>	Executive	18 Jan 2023			Richard Cohen r.cohen@manchester.gov.uk

<p>To approve the masterplan for future development and investment within Gorton District Centre</p>					
<p><b>Leasehold disposal of Unit 5, Nuovo A, Great Ancoats Street (2022/12/13B)</b></p> <p>To approve a 15 year lease of Unit 5, Nuovo A.</p>	<p>Strategic Director - (Growth and Development)</p>	<p>Not before 11th Jan 2023</p>		<p>Briefing Note</p>	<p>Richard Cohen r.cohen@manchester.gov.uk</p>
<p><b>Local Authority Housing Fund to obtain and refurbish property for sustainable housing (2022/01/18A)</b></p> <p>To approve capital expenditure to obtain and refurbish property in order to provide sustainable housing for those unable to secure their own accommodation under the Afghan Citizen Resettlement Scheme (ACRS), Afghan Relocations and Assistance Policy (ARAP) (collectively</p>	<p>Executive</p>	<p>Not before 18th Feb 2023</p>		<p>Capital Strategy report</p>	<p>Martin Oldfield m.oldfield@manchester.gov.uk</p>

referred to as the Afghan Schemes), Ukraine Family Scheme, the Homes for Ukraine and the Ukraine Extension Scheme (collectively referred to as Ukraine schemes).					
<b>Neighbourhoods</b>					
<b>Extension of the waste &amp; street cleansing contract (2022/03/30B)</b>  To fund the increase in contract fee from 2023 for the remainder of the contract period - £7.95m.	Executive	1 Jun 2022		Waste Report to Environment & Climate Change Scrutiny Committee (10 March 2022)	Matthew Bennett matthew.bennett@manchester.gov.uk
<b>Z-Arts Grant Agreement (2022/11/04A)</b>  To approve a three-year Z-Arts grant agreement with revenue support of £184,488 in 2023/4, 2024/5 and 2025/6	Strategic Director (Neighbourhoods)	Not before 4th Dec 2022		Z-Arts Overview Report	
<b>Q20516 – Ashton Canal Bridge (2022/11/25B)</b>  The works are referred to	Strategic Director (Neighbourhoods), Deputy City	27 Feb 2023		Confidential Contract Report and Recommendations	Joshua Ward, Procurement Officer joshua.ward@manchester.gov.uk, Nikoo Nikousokhan, Project

<p>as: Victoria Northern Eastern Gateway Scheme Phase 3 – Ashton Canal Bridge. Scope of Works comprises the construction of a new bridge and access ramps over the Ashton Canal at New Islington</p>	<p>Treasurer</p>				<p>Manager nikoo.nikousokhan@manchester.gov.uk</p>
<p><b>Q20515 – Bridge Maintenance, Refurbishment and Replacement (2022/11/25C)</b></p> <p>Manchester City Council is proposing to employ a single-stage procurement process comprising of Quality, Price and Social Value elements as set out within this document.</p> <p>This ITT is composed of 4 separate lots, each of which will be awarded separately to the most economically advantageous tender for each lot. The lots are as follows:</p> <p>Lot 1: Rodger Street Union Bridge Maintenance</p>	<p>Strategic Director (Neighbourhoods), Deputy City Treasurer</p>	<p>27 Feb 2023</p>		<p>Confidential Contract Report and Recommendations</p>	<p>Joshua Ward, Procurement Officer joshua.ward@manchester.gov.uk, Paul Gee, Contracts Manager p.gee@manchester.gov.uk</p>



<p>Scheme  Lot 2: Hoyle Street Parapet Replacement Scheme  Lot 3: Boggart Bridge Retaining Wall Refurbishment Scheme  Lot 4: Camelia Road Retaining Wall Replacement Scheme</p>					
<p><b>Q20509 - Victoria Northern Eastern Gateway Phase 2 (2022/11/29A)</b></p> <p>The works are to undertake improvement works along the Victoria North / Eastern Walking and Cycling Route, Phase 2 comprises of one location Rochdale Road / Thompson Street / Oldham Road, the scheme identified as Victoria North / Eastern Walking and Cycling Scheme Phase 2. The works will be undertaken in the following locations: • Area G Rochdale Road and Thompson Street Junction • Area G Thompson Street • Area G Oldham Road,</p>	<p>Deputy City Treasurer</p>	<p>Not before 29th Dec 2022</p>		<p>Confidential Contract Report with Recommendations</p>	<p>Joshua Ward, Procurement Officer  joshua.ward@manchester.gov.uk</p>

Thompson Street and Sherratt Street Junction • Additional Route Signage					
<p><b>The rate for temporary accommodation properties (2022/12/13A)</b></p> <p>Increase the rate for properties in temporary accommodation due to market conditions.</p>	Strategic Director (Neighbourhoods)	Not before 13th Jan 2023		Commercially Sensitive	Nicola Rea nicola.rea@manchester.gov.uk
<p><b>Homelessness Lease Agreement (2023/01/24A)</b></p> <p>To enter into long term leases with private accommodation providers, to house homeless households.</p>	Director of Homelessness	Not before 24th Feb 2023		Commercially Sensitive	Rob McCartney, Assistant Director rob.mccartney@manchester.gov.uk

### 3. Resources and Governance Scrutiny Committee - Work Programme – February 2023

Tuesday, 7 February 2023, 2.00pm (Report deadline Friday 27 January 2023)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Corporate Core Budget Report 2023/24	To receive and consider the final 2023/24 budget proposals that will go onto February Budget Executive and Scrutiny and March Council.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson	
Changes to Council Tax discounts for empty properties	To receive a report on proposed changes to Council Tax discounts for empty properties.	Cllr Akbar (Finance and Resources)	Carol Culley Charles Metcalfe	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Monday, 27 February 2023, 10.00am – **BUDGET** (Report deadline Thursday 16 February 2023)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
The Council's Budget 2023/24	To receive an update on the Council's financial position following scrutiny of the draft budget proposals and Directorate budget plans by all Scrutiny Committees.	Cllr Akbar (Finance and Resources)	Carol Culley Tom Wilkinson	

**Tuesday, 7 March 2023, 2.00pm (Report deadline Friday 24 February 2023)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
Progress on Council Motions Over Last 12 Months	To receive an update on the progress made in respect of motions that have been passed before Manchester City Council since the last update in March 2022.	Cllr Craig (Leader)  Cllr Rahman (Statutory Deputy Leader)	Fiona Ledden Mike Williamson	
Revenues and Benefits Update	To receive an update on collection of business rates and council tax, ethical collection and an update on Council Tax Scheme and resident support schemes with a focus on cost-of-living and the use of discretionary welfare funds.	Cllr Akbar (Finance and Resources)	Lee Owen	
Manchester's Parks Development Programme Update	To receive an update on the progress of Manchester's Parks Development Programme 2021-2025 and an overview of the financial position for parks.	Cllr Akbar (Finance and Resources)  Cllr Igbon (Vibrant Neighbourhoods)	Carol Culley Neil Fairlamb	Extend invitation to the Chair of CESC.
Progress Update on the Major Contracts Oversight Board	To receive an update on the work of the Major Contracts Oversight Board since July 2022.	Cllr Akbar (Finance and Resources)	Carol Culley	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Thursday, 25 May 2023, 10:00am (Report deadline Monday 15 May 2023)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director/Lead Officer</b>	<b>Comments</b>
Factory International Progress Update	To receive a progress report on Factory International ahead of the project's completion and opening.	Cllr Rahman (Statutory Deputy Leader)	Carol Culley Becca Heron Jared Allen Pat Bartoli	
Commercial Activity	To receive a report on the Council's commercial activity, including the impact of the Covid lockdown, cost of living, inflation and other factors on the Council's ability to maintain rental incomes from commercial properties with leaseholders.	Cllr Akbar (Finance and Resources)	Carol Culley	Deferred from Feb 2023 with Chair's agreement.
Work programming	To draft the committee's work programme for the 2023/24 municipal year.	N/A	Carol Culley Charlotte Lynch	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

**Items to be Scheduled**

**(Items highlighted in grey indicate that these have been included in the work plan of one of the above meetings).**

**(New items added are highlighted in blue)**

<b>Item</b>	<b>Purpose</b>	<b>Executive Member</b>	<b>Strategic Director / Lead Officer</b>	<b>Comments</b>
Contract Monitoring	Precise Details to be confirmed	Councillor Akbar	Carol Culley	
Review of investments being made by the Council into its Capital Strategy in terms of delivering future VFM post COVID19	Precise scope to be determined	Councillor Akbar	TBC	
GMCA Governance and Public Sector Reform	To receive an update on what is being delivered for the City through these arrangements	Councillor Craig	TBC	
Revenue and Benefits	Themed meeting to include activity around position of Business Rates and Council Tax and impact on residents and how to target support most effectively	TBC	TBC	
Annual Section 106 Monitoring	To receive a report on the Governance arrangements relating to Section 106.	Councillor White	Julie Roscoe/Des Jones	Report to be considered around Sept 2023

Our Town Hall Project Update	To receive an update on the progress of the refurbishment and partial restoration of the Town Hall and Albert Square under the Our Town Hall (OTH) project	Councillor Rahman	Carol Culley Jared Allen Paul Candelent	Report to be considered in October 2023
Governance and Management of Complaints	TBC	Cllr Akbar	Carol Culley	Will be confirmed following Nov 2022 Audit Committee meeting.



## **Items for Information**

**RGSC/23/3 Elections Act 2022** - Information on the number of female polling station staff, to ensure cultural and social requirements can be met.

Requirements for the gender of poll clerks are not specified in regulations. Electors may wish to request a specific gender poll clerk to view their photographic identification; this request should be met if there is a female poll clerk available and Returning Officers may wish to consider their staffing arrangements for polling stations.

Ideally you will have a female member of staff at each polling station, but where this is not possible then you should think about how you can deploy other staff flexibly to meet the request, for example by utilising female polling station inspectors (PSIs) who have been delegated the authority to carry out these checks.

We are in the process of assigning staff to roles now, but this is an ever-changing situation until the day of poll. We can confirm that in the majority of cases (currently) we have a female member of staff within each station. We also have a number of female PSIs in place, so should we get to polling day, and we are aware of any stations where this could be an issue, we will ensure that we have a female PSI on hand to assist.

## **RGSC/23/4 Decarbonisation of the Operational Estate**

Q: Has there been any learning from carbon reduction work at the Museum of Science and Industry?

A: Officers have contacted MOSI to discuss lessons learned from their works programme.

Q: What carbon reduction activity has been planned for Our Town Hall?

A: The OTH team recently updated Resources and Governance Scrutiny Committee (October 22). The team reported that Our Town Hall will significantly increase its energy efficiency through the refurbishment process. Carbon emissions per person will be reduced through increasing the efficiency of the building services and increasing the use of the building. The operational phase of the project is predicted to emit between 20,223 and 22,303 T CO<sub>2</sub>e between 2024 and 2038. The carbon emissions per person are reduced between 17% and 24% when compared to pre-refurbishment CO<sub>2</sub> emissions, and the energy consumption per head is reduced by up to 43%. The construction phase of the project is forecast to emit 402 tonnes of CO<sub>2</sub>. This number is significantly lower than a typical construction project of this scale, through the procurement of renewable electricity for the construction period and limiting the use of diesel powered equipment.

Q: Are there proposals to improve the green credentials of the Civic Quarter Heat Network?

A: The CQHN Team have confirmed that proposals are in development to adopt a fuel mix that contains a proportion of 'green gas' which will reduce the carbon emissions without impacting the operational performance of the engine. The volume of 'green gas' utilised will be dependent on its cost and availability of the fuel source

and the delivered benefit. A future stage of carbon reduction will be to consider the introduction of hydrogen to the fuel supply to the engine. This will be dependent on the availability, source and pricing of the hydrogen supply. The proportion of hydrogen that can be added to the fuel supply will be determined by the capabilities and tolerances of the CHP engine.

Q: How much of the reduction in emissions is due to decarbonisation of the National Grid?

A: The Energy Management Team have compared the Government published Greenhouse Gas Conversion Factors for 201/20 and 21/22. These show that the UK gas supply has decarbonised by c0.4% over the period, while the electricity supply has decarbonised by c16.9%.

Q: Is it possible to estimate how much money carbon reduction measures have saved the Council?

A: The Energy Management Team have compared utilities consumption for the 2019/20 and 2021/22 financial years, and estimated the costs avoided against current prices (these are additional costs that MCC would have incurred if consumption had not reduced). They estimate that:

- For electricity, MCC have avoided costs of c£2.48m due to reduced consumption.
- For gas, MCC have avoided costs of c£0.24m due to reduced consumption.